

Holy Trinity Web Design Contract

Start Date: _____

End Date: _____

Client: Holy Trinity
Contact Person: Jane Leblanc
Phone: 315 342-2718
Email: jleblanc@oswego.edu

Job Description

Proposal
Website including 14-20 pages maximum, built with templates
Revised Logo (3 color navy, kelly green, yellow)
One photo shoot with up to 20 photo edits
How to Video

Deliverables

CD Archive

Production Schedule	Dates	Initial
Contract Signing	_____	_____
Proposal	_____	_____
Test Site	_____	_____
Final Site	_____	_____
Acceptance of Final	_____	_____

Copyright

SUNY Oswego Students working on the Holy Trinity Web Site would like to use this work in their portfolio. They would also like to be recognized on the site _____.

I approve to the terms and conditions stated in this contract:

Client _____

Designers _____

Terms and Conditions on Back

Revisions

Client will be given a test site on _____date. This includes any corrections such as typos and design adjustments, which conform to the original assignment description as presented in the proposal and/or were decided before developing the site. Client must inform Developer of changes in writing by_____. Other enhancements or changes will be given first option to the Developer to provide a bid to perform such enhancements.

Photo edits

Developer agrees to participate in one photo shoot with ____no. of photos. These will include only students who retain photo release forms, which are held in the Client's possession. Client can use as many photos as she would like, but only up to twenty Photo edits will occur. A photo edit includes any alteration to the original photo (other than cropping/resizing).

Testing and Acceptance Procedures (for deliverables)

The developer will make every good-faith effort to test deliverables thoroughly and make all necessary corrections as a result of such testing prior to handing over the deliverables to the Client. Upon receipt of the deliverables, the client shall either accept the deliverable or provide the Developer with written notice of any corrections to be made and a suggested date for completion, which should be mutually acceptable to both the Developer and the Client.

Acceptance of Final

If all standards specified in this contract have been met then the Client will initial the acceptance of the final, which means that this project is done as far as this contract is concerned and neither parties are obligated any further.

Copy Protection

The Client must copy-protect all final art that is the subject of this agreement against duplication or alteration.

Web updates

Students are not responsible for updates past the date of delivery.